

KITCHEN DESIGN COURSE

SCHOOL OF INTERIOR DECOR AND DESIGN

Suite 2A, Level 1, Melville Professional Centre, 275 Marmion Street, Melville, Western Australia 6156

PROFESSIONAL KITCHEN DESIGN COURSE

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I n d e x

Introduction.....	3
Generally	3
Course Administrator.....	3
Target Group.....	4
Course Pre-requisites.....	4
Venue.....	4
Attendance Details.....	4
Duration.....	4
Course Start	4
Fees and Charges.....	4
Course Structure.....	5
Contact weeks.....	5
Non-Contact Weeks.....	5
Curriculum.....	5
Course Contact.....	6
Final Assessment Procedure.....	6
Course Development.....	6
Similar Courses.....	6
Objectives.....	7
Workplace Requirements & Industry Standards.....	8
Course Training Information.....	8
General Aims.....	8
Registration Form.....	9
Payment Details.....	10
Conditions of Registration.....	11

GENERALLY

The Kitchen, Bathroom and Interior Spaces Course provides graduates with the skills, knowledge and attitude required to provide kitchen decor and design services and carry out marketing and business related tasks as a self-employed professional, employee of interior decor and/or design related commercial outlet, building company and/or new home start consultant.

The course comprises thirteen (13) Units of Competency delivered over 40 weeks. Each unit focuses on the knowledge and understanding and carrying out kitchen decor and design related procedures required for the research, development, promotion and practice of successful kitchen decor and design services.

Skills required to successfully complete the course include: -

- Design analysis;
- Briefing techniques and design prerequisites;
- Using colour in kitchens and bathrooms;
- Researching construction and installation;
- Work safely and effectively and communication in the workplace;
- Measure and draw a site;
- Generate design solutions and produce hand and computer generated drawings
- Preparation of contract documents in support of kitchen design recommendations;
- Cabinetwork design and finishes;
- Researching, identifying and recommending materials, components and finishes;
- Scheduling, ordering and purchasing;
- Work timetables;
- Essential business practice;
- Specifications and scheduling.
- Compilation and creation of visuals aids:

COURSE ADMINISTRATOR

Judith Molyneux is the course owner and administrator and has the following credentials:-

- Diploma of Interior Design - 1981 Leederville Technical College
- Professional Interior Designer – residential, commercial, medical, retail.
- Convener -Society of Interior Designers of Australia (1985 – 1987)
- Accredited Design Practice Member Design Institute of Australia
- Certificate IV in Assessment and Workplace Training BSZ40198.

Judith continues to practice as an Interior Designer specializing in high quality residential, commercial retail, medical and dental surgeries.

KITCHEN DESIGN COURSE

TARGET GROUP This Kitchen Design course provides vocational training to: -

- School leavers
- Employees of - Building and supply companies
- Kitchen appliance and fixture retail companies
- Kitchen decorating and design retail outlets
- Wholesale supply companies
- Mature-age students
- Remote living candidates
- Fully employed or time challenged candidates

COURSE PRE-REQUISITES Applicants must have successfully completed Year 10 Secondary School Certificate or be eighteen years of age or older.

COURSE VENUE

ATTENDANCE DETAILS

Course hours are 9.30 a.m. to 3.00 p.m.

Interior Decor and Design School - Suite 2A, Level 1, Melville Professional Centre, 275 Marmion Street, Melville, Western Australia 6156

The venue has reverse cycle air-conditioning and is suitably illuminated. Facilities include free parking directly around the centre, comfortable seating and generous desks for each student, projector and screen, whiteboard and kitchenette and WC facilities.

There is a small café in Marmion Street, "Sticky Fingers" where attendees can obtain a variety of excellent quality light lunches and drinks. Morning tea will be provided however coffee may also be purchased from the Café prior to commencement of the course.

DURATION

To register for the Kitchen, Bathroom and Interior Spaces Course, students must successfully complete the 20 week Professional Design and Décor Course to continue with the Kitchen Design study components (40 weeks in total) to include 20 contact weeks every alternate week and 20 non-contact weeks including school mid-term breaks.

COURSE START

One Kitchen, Bathroom and Interior Spaces Course is conducted annually commencing February 9th 2022 at 9.30 a.m. sharp

FEES AND CHARGES

TUITION FEES

\$5,600 inclusive of GST and Interior Décor and Design Course fees, weekly course folders, notes, brochures and any documentation relating to the delivery of each unit of study. A \$700.00 discount applies if fees are fully paid not less than 30 days prior to commencement of course. Term payments are available upon request.

Students are responsible for all unit presentation material requirement costs. (Approx. \$30.00 in total)

KITCHEN DESIGN COURSE

COURSE STRUCTURE

CONTACT WEEKS One day fortnightly

Delivery of each Unit of Competency at course venue to include general discussion on course unit, distribution of theory, technical and visual aids in support, case studies, performance based activity demonstrations, questions and performance of group activities necessary for understanding the skills and knowledge required for completion of the Unit of Competency Assessment Task.

NON-CONTACT WEEKS

Course attendees are to complete all that is required in the Unit of Competency Assessment Task at their place of work or preferred study environment to be supervised/witnessed by a parent, relative or principal workplace representative. A time allocation of two weeks per unit shall be allowed for final submission of assessment material.

CURRICULUM

IMPORTANT - The Kitchen, Bathroom and Interior Spaces Design Course Units continue on from the Professional Home Design and Décor Course

Lesson 11 - Site Analysis and Generate Design Solutions

Obtain measurements to accurately measure and draw an existing interior space for the purpose of assessing quantities for the design of fitted furniture items.

Generate design solutions and produce hand and computer generated drawings from design concepts.

Lesson 12 - Design Prerequisites

Identify processes in kitchen and bathroom projects and determine spatial planning considerations for kitchen and bathroom design.

Lesson 13 - Colour in Creative Design Methodology

Research, analyse and apply colour to kitchen and bathroom design.

Lesson 14 - Kitchen and Bathroom Design

Research and recommend materials, components and finishes for kitchen designs. Identify materials, construction techniques and methods used in building interiors.

Lesson 15 - Presentation Techniques

Develop skills and techniques to provide high quality presentations in support of your design recommendations

Major Assignment

NOTE: Course curriculum may change from time to time without prior notification to course attendees.

KITCHEN DESIGN COURSE

FINAL ASSESSMENT PROCEDURE

The course administrator shall assess Unit Assessment Tasks fortnightly.

At completion of the 40 weeks all students shall be re-assessed on a major kitchen design project.

Students are assessed as competent following successful completion of all fifteen units and submission of the final presentation.

A **Certificate of Attainment** shall be issued to the student stating that he or she has been assessed as competent to perform tasks necessary for carrying out kitchen decorating and design services competently and professionally either independently, as a sole practitioner or employee of a building or building related retail, wholesale or manufacturing company.

Following successful completion of the course, mentoring will be available for graduates wishing to become self-employed.

COURSE DEVELOPMENT

Judith Molyneux has provided professional interior design services for over 35 years and interior decor and design seminars for 20 years to home decorators and renovators, home developers, home start consultants, retail business owners and decoration and design company employees. The seminars were conducted over 8 – 10 weeks and workshops on weekends.

Upon completion of these seminars and workshops, attendees repeatedly enquired about further courses available to them with a view to future employment prospects.

As a result of the above seminars and workshops Judith has written and compiled “The Kitchen Decor and Design Course”.

This course has been written using units comprised in Certificate 111 in Kitchen and Bathrooms (Client Services) and Certificate 1V in Kitchen, Bathroom and Interior Spaces NTIS training packages.

This course is endorsed and certified by **Judith Molyneux** who has a **Certificate IV in Workplace Training and Assessing BSZ40198** and is an **Accredited Professional Member of the Design Institute of Australia**.

The course is designed for persons wishing to pursue a career as a self-employed kitchen design consultant or employee of a building company or kitchen design retail outlet or specialist consultant to product, building and design service providers.

SIMILAR COURSES

There may currently be full time and part time kitchen design courses available through TAFE and correspondence courses.

The Kitchen Decor and Design Course will minimize course venue contact commitments allowing self-perpetuating study timetables. At the successful completion of the course graduates receive a “**Certificate of Attainment**” for all units completed. This Certificate of Attainment may be submitted for (RPL status) “Recognition of Prior Learning” when applying to TAFE for further study in Kitchen/Interior Decor and Design or Interior Design courses.

KITCHEN DESIGN COURSE

Accreditation versus Private Courses

Accredited courses are conducted at Registered Training Organizations (RTO) such as Central TAFE. TAFE courses are compiled and written using the National Training Information Service Units of Competency.

A TAFE accredited certificate, diploma or degree may or may not enhance your opportunities for employment, however applicant attitude, personal skills and degree of relevant knowledge and experience are more widely regarded as essential criteria for job prospects.

The Kitchen, Bathroom and Interior Spaces Course enables attendees to have direct contact with and learn the latest professional business practice from a well-established and recognized professional interior designer still working within the industry. The administrator has 35 years of design experience and continues to practice as a Professional Interior Designer.

Private courses may be conducted from private teaching premises or through associated trade organizations.

The Kitchen, Bathroom and Interior Spaces Course specializes in kitchen design and finishes and prepares the student/graduate for self-employment or employment within building related retail, wholesale, manufacturing or building companies specializing in kitchen decor and design and home start consulting.

Design professionals and trade organizations do not generally recognize correspondence courses as the kitchen design learning process requires hands on support and on-going student/teacher contact.

OBJECTIVES

On successful completion of the course graduates shall be aware of:-

- The role of the professional domestic kitchen designer;
- The role of a client/employee representative;
- Client expectations of the professional kitchen designer;
- Contractual obligations relating to the client/contractor agreement;
- Skills required to perform contractual duties professionally, ethically and diligently;
- Communication skills required for liaising with building trades and suppliers;
- Skills required in generating scaled cabinetwork sketch plans, elevations and sections;
- Preparation of contract documentation to include plans, elevations, sections, sample boards, schedules and specifications in support of design proposals;
- Preparation of final presentation and visual aids in support of design proposals;
- Understanding cabinetwork construction, manufacturing, finishing and design limitations; and
- Essential business practice.

KITCHEN DESIGN COURSE

WORKPLACE REQUIREMENTS & INDUSTRY STANDARDS

The course and its content shall comply with all relevant Work Place Standards, Australian Standards Codes, Building Industry and Product Supply Codes relevant to the Building, Design and Retail Industries.

COURSE TRAINING INFORMATION

The Kitchen, Bathroom and Interior Spaces Course has been compiled and written by Judith Molyneux using the National Training Information Service Competencies as a guide.

Kitchen, Bathroom and Interior Spaces Course graduates may submit all completed Units of Competency, assessed folders and final presentation folio for RPL (*Recognition Prior Learning*) consideration when applying for further study in interior design or decor courses at TAFE institutions. Exemptions may be granted for Units completed by Kitchen, Bathroom and Interior Spaces Course graduates.

Judith Molyneux wishes to acknowledge that information used in this prospectus is the copyright of the author and shall not be used, copied or reproduced in any way, shape or form by any other person/s or company for the promotion of interior decoration and/or design seminars, workshops or courses.

GENERAL AIMS

Provide graduates with the necessary skills, knowledge and attitude to enable them to:

1. Identify, analyze and resolve kitchen design problems;
2. Develop colour and material finishing schemes;
3. Determine and provide kitchen design and finishing proposals;
4. Research, conceptualize and develop necessary documentation for kitchen design presentation proposals for costing or inclusion in a building contract.
5. Demonstrate basic communication skills necessary for researching, documenting and administering kitchen design commissions through to completion;
6. Research and identify kitchen design components and identify their impact on kitchen design.
7. Identify home building styles and apply relevant design details to kitchen design solutions.

REGISTRATION DETAILS..... SEE NEXT PAGE/...

KITCHEN DESIGN COURSE

REGISTRATION FORM

COURSE FEE \$5,600.00 (incl. GST)

TERM PAYMENTS – \$1,500.00 upon enrolment plus 10 x \$500.00 payments on the 1st day of each month for 10 months.

<i>I wish to apply for enrolment in:-</i>		Date	
The Kitchen, Bathroom and Interior Spaces Course	20.....	
NAME Please print clearly			
ADDRESS			
..... POSTCODE			
SIGNED			
EMAIL		FACSIMILE	
TELEPHONE			
Course fee to be paid upon enrolment	\$5,600.00	Paid in full	\$.....
Course fee paid 60 days prior to course commencement	\$5,300.00		<i>(or deposit \$1,500.00 - see below)</i>

PLEASE TICK THE APPROPRIATE BOX FOR PAYMENT PREFERENCES

Payment of fees may be paid in full = \$5,600.....

or by payment of \$1,500.00 deposit plus 10 monthly instalments of \$500.00.....

First instalment to be paid on enrolment by cash or credit card transaction = total fee \$6,500.00 including GST

*Applicants for payment instalments must fill out the **Authorisation Form** (page 10)*

Telephone - (08) 9 317 2141 or 0408 176 455 for further details.

Website details: www.molyneuxdesigns.com.au

Email: judith@molyneuxdesigns.com.au

KITCHEN DESIGN COURSE

KITCHEN DESIGN COURSE

PAYMENT DETAILS

I/We wish to register for the:- KITCHEN, BATHROOM AND INTERIOR SPACES COURSE Please print name clearly:-		Date.....20.....
NAME ON CARD <i>Please print clearly</i>		TYPE OF CARD
CARD NUMBER _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _		EXPIRY DATE _ _ / _ _ / _ _
SIGNATURE OF CARD HOLDER		DATE
Telephone	Mobile	
COURSE FEE if paid in full on enrolment.....		\$5,600.00 <input type="checkbox"/>
COURSE FEE paid in 10 instalments of \$500.00 plus \$1,500.00 deposit.....		\$6,500.00 <input type="checkbox"/>

PRE-AUTHORISATION DETAILS FOR TERM PAYMENTS

- I, the undersigned authorize **five thousand, six hundred dollars (\$5,600.00)** to be credited to REDI NOMINEES PTY LTD by a pre-authorized credit card transaction (*details above*).
- I, the undersigned authorize one **(1) payment of \$1,500.00** being deposit and **ten (10) payments of five hundred dollars (\$500.00)** to be credited to REDI NOMINEES PTY LTD on the first day of each month for the next ten(10) months to a total value of **six thousand five hundred dollars (\$6,500.00)**

Please tick preferred method of payment

As verification of the above term payments please PRINT name in full below:-

.....
Signed by the above.....

To confirm your enrolment please fill in the **Registration Form** (page 9) and your preferred method of **Payment Details Form** (page 10) and either email return on to this office, or post to PO Box 36, Fremantle 6959 or email judith@molyneuxdesigns.com.au

CONDITIONS OF ENROLMENT

- Enrolment in any or all of the above courses is subject to limited numbers (7)
- Candidates are accepted on a first enrolled basis following receipt of full payment.
- Deposit paid is non-refundable.
- All monies paid at commencement of course start are non-refundable.
- Enrolment of a couple will constitute a discount.
- Course details may be subject to change
- Following deposit of \$1,500.00 term payments are due on the 1st day of each month and all agreements entered into by applicant/s are legally binding and enforceable until all monies due under the signed agreement are paid in full.
- Non-payment of term payments on due date may incur a penalty of \$50.00 per month.
- Should any applicant not be able to complete the course at any stage for whatsoever reason the applicant shall be entitled to complete the course at any stage in the future. Non-completion of the course does not entitle the applicant to a refund of the course fee.